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Quality:	Quality Policy Statement	
Issue:	1	01 June 2015
Approved By:	Mark Walster	

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## Quality Policy Statement

Sheffield Calibration Services Ltd is a responsible, independent provider of calibration services to national and international standards and is accredited by the United Kingdom Accreditation Service (UKAS) to BS EN ISO 17025.

It is of great importance to Sheffield Calibration Services Ltd that their customers are provided with the highest quality service as possible. To achieve this a strict quality management system has been implemented. It is continually reviewed to meet the changing requirements within the industries served.

Sheffield Calibration Services Ltd undertakes to provide at all times, a service complying with the International Standard BS EN ISO/IEC 17025:2005, 'General Requirements for the Competence of Testing and Calibration Laboratories', for all calibrations for which it holds UKAS accreditation and also, for calibrations that do not require UKAS certification.

Sheffield Calibration Services Ltd management believe the upkeep of the quality management system is integral to achieving calibrations of the highest quality possible.

Sheffield Calibration Services Ltd are committed to ensure that all documentation relating to the management system is communicated to, understood by, available to and implemented by the manager and appropriate personnel.

The management are committed to comply with all aspects of BS EN ISO 17025 to continually improve the effectiveness of the management system

The Manager is responsible for the day-to-day implementation of the quality management system. The Manager may nominate other qualified personnel to undertake any duties relating to the upkeep of the quality management system within the company if deemed necessary.

Sheffield Calibration Services Ltd are obliged to meet customer requirements as well as any statutory and regulatory requirements.

Procedure folders, (paper or electronic), are retained in the laboratory for use by current staff. Procedures are identified and listed in the laboratory's controlled documents list.

The Manager will make sure that all laboratory staff are notified on the effectiveness of the management system. Feedback from staff members and customers regarding the management system shall be assessed on a regular basis as well as feedback from any external audits. The management system shall be reviewed in full at the annual quality assessment.

The management system shall be reviewed in full at the annual quality management review. Management will ensure changes to the management system are planned, implemented and reviewed

Mark Walster  
Manager

A handwritten signature in black ink, appearing to read 'Mark Walster', is written over a horizontal line.